



CONSULTATION POLICY

Obtaining the Views of Staff and Students

2023 - 2024

Policy prepared by: Clerk to the Governors

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Consultation Policy
Obtaining the Views of Staff and Students

The Education Act 2011 and subsequent changes to the Instrument and Articles of Government requires the Corporation, under Article 3 (1) (aa), to publish arrangements for obtaining the views of staff and students on the determination and periodic review of the educational character and mission of the institution and the oversight of its activities.

Sandwell College welcomes and values the views of staff, students and stakeholders and uses these views to inform its strategic review processes.

The views of students are obtained through:-

1. Students' Union
2. Students' Union Executive
3. Students' Council
4. Student Representatives from Curriculum Area
5. Student Focus groups
6. Students' Executive / Management liaison
7. Curriculum Reviews
8. Lesson Observations
9. Course Reviews and Evaluation
10. Course Representatives
11. Student Surveys (Internal and External)
12. Equality and Diversity Student Group
13. Board of Governors Curriculum Links
14. Learners, Quality and Curriculum Committee
15. Student Governors
16. Quality Self-Assessment Cycle
17. Cross College Student Conference
18. Suggestion Boxes

Further details of the above are published in the College's Learner Involvement Policy.

The views of Staff are obtained through:-

1. Staff Surveys
2. Staff Focus Groups
3. Performance Reviews
4. Departmental Meetings
5. Team Meetings
6. Joint Consultative Meetings
7. Principal's Briefings
8. Learners, Quality and Curriculum Committee
9. Board of Governors Curriculum Links
10. Annual Strategy, Policy and Discussion Forum
11. Staff Governors
12. Quality Self-Assessment Cycle
13. Equality and Diversity Committee and related sub-groups
14. Website and Intranet

The above methods are not exclusive and will be kept under review. As other media and technology develops, alternative and additional means of consultation may be considered and introduced.

The results of consultation and the views of staff and students are utilised by the Board of Governors, its committees and the management team to inform the review of the strategic direction of the College and address issues that may arise.

Review of Policy

The policy will be reviewed by the Search & Governance Committee at least every three years, in liaison with managers, the Human Resources Department and the Quality Department.

ES/CSU
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