

**Chartered Management Institute (CMI)  
Level 3 Diploma in Principles of Management and Leadership  
(Online Evening Course)**

*Only 1 in 5 Managers have a recognised Management Qualification and yet Employers are actively looking for people with these qualifications right now! Why not join the '1 in 5' and make your CV stand out from the crowd by gaining a CMI qualification at Sandwell College?*



**Why do this Course?**

If you already have some team management/leadership experience or if you plan to become a team manager/ leader in the future, then a CMI Level 3 Diploma in Principles of Management and Leadership course may be ideal for you. The course will equip you with the **knowledge, skills and behaviours to manage and lead effectively**, enabling you to **develop (or sharpen) your professional edge and enhance your personal effectiveness**.

**How much does the Course Cost?**

The total fee for this course (including registration and certification) is **£2,310**.

HOWEVER, if you live within 'West Midlands Combined Authority' region, you may be eligible to a **FREE** place on this course ***subject to certain terms and conditions***.

**What does the Course Involve?**

You will study seven units:-

- Principles of Management and Leadership
- Managing a Team to Achieve Results
- Managing Budgets and Resources
- Managing Data and Information
- Managing Daily Activities to Achieve Results
- Contributing to the Delivery of a Project
- Managing own Personal and Professional Development

Whilst on the course, you will be given **FREE professional membership of the CMI**, which includes access to a range of CMI products and services to support you throughout the qualification and later as you progress in their career.

### **How is the Course Assessed?**

**Each unit is assessed by one written assignment** of approximately 2,000-2,500 words.

### **How is the Course Delivered?**

The course is delivered fully online with **'real-time' interactive classes** taking place on Tuesdays 6 – 9 pm, using the Zoom video conferencing platform. Online, **on-demand learning materials are available 24/7** and are accessible by both PCs and mobile devices.

### **When does the Course Start and End?**

Start Date: **10<sup>th</sup> October 2023**

End Date: **25<sup>th</sup> June 2024**

### **What are the Entry Requirements?**

You must have gained **a minimum of five GCSEs at grade C or above including English or equivalent qualifications.**

However, if you are a mature applicant (over 21 years) your work experience (paid and/or unpaid) may be taken into account in lieu of formal qualifications.

### **What Progression Opportunities are there?**

Progression opportunities include moving on to CMI qualifications at the next level, for example the CMI Level 5 Certificate/Diploma in; Management and Leadership.

### **How to Apply**

Contact the College: [enquiries@sandwell.ac.uk](mailto:enquiries@sandwell.ac.uk) **0800 622006**

Or visit the Course page on the College website ([www.sandwell.ac.uk](http://www.sandwell.ac.uk)) to apply directly.