

SANDWELL COLLEGE

Minutes of a Meeting of the Search Committee
held on Wednesday 2 May 2018
in the Principal's office at the Central Campus,
commencing at 9.00 a.m.

Present:-	Mr. J. Britton	(Independent) (Chair)
	Mr. K. Ellis	(Independent)
	Mr. G. Pennington	(Principal)
Apologies:	Supt R Youds	(Independent)
Absent:	Mrs C Parker	(Co-opted)
In Attendance;-	Mrs E Scotford	(Clerk to the Corporation)

Action

- S18.18 Welcome
The Chair welcomed all present to the meeting.
- S18.2 Declarations of Interest
There were no declarations of interest.
- S18.3 Apologies
Apologies were received from Supt Youds, work commitment, and were accepted by Governors. Mrs Parker did not arrive.
- S18.4 Minutes of the Meeting of the Search Committee held on 12 February 2018
The minutes of the meeting of the Search Committee held on 12 February 2018 were approved and signed by the Chairman
RESOLVED: that the minutes be approved.
- S18.5 Matters Arising
There were no matters arising.
- S18.6 Governor Interviews
The Committee held interviews with the following candidates:
- 18.6.1 **Candidate 18/1 – AR**
The candidate had had to submit his apologies for the interview.
- 18.6.2 **Candidate 18/2 - PM**
The Chair advised the candidate that this was an opportunity to meet to discuss the role and responsibilities of the Board of Governors and PM's application for membership.
PM had been provided with information giving background to the College, its developments in recent years and its strategies for moving forward as well as the role and responsibilities of becoming a Governor.
PM informed members of her career history in the creative arts sector, in the private and public sector: both as an employee and business owner, and the reasons why she

was interested in taking on the role of Governor. Discussion took place on PM's background, skills, experience, links and interests, as well as the contribution and commitment she could bring to the Governor role.

The Chairman thanked PM for meeting with the Search Committee. PM was informed that recommendations from this meeting would be considered by the Board of Governors at its meeting on Monday 21 May 2018. PM left the meeting.

Members reviewed PM's application and the skills and experience she would bring to the Board as well as the discussions they had had with her. Members unanimously agreed to recommend PM's appointment as an Independent Member to the Board of Governors.

RESOLVED:

- a) **that the Search Committee recommend to the Board of Governors:**
 - i) **that applicant PM be appointed as an Independent Member on the Board of Governors for a three-year term of office commencing 22 May 2018 and ceasing on 21 May 2021.**
 - ii) **that PM be appointed to serve as a member of the Learners, Quality and Curriculum Committee (LQCC) on appointment.**
- b) that the Chair inform PM of the above recommendations to the Board of Governors.

18.6.3 **Candidate 18/3 - GB**

The Chair advised the candidate that this was an opportunity to meet to discuss the role and responsibilities of the Board of Governors and GB's application for membership.

GB had been provided with information giving background to the College, its developments in recent years and its strategies for moving forward as well as the role and responsibilities of becoming a Governor.

GB informed members of his career history in the legal sector, his local background and links with the local community, and the reasons why he was interested in taking on the role of Governor. Discussion took place on GB's background, skills, experience, links and interests, as well as the contribution and commitment he could bring to the Governor role.

The Chairman thanked GB for meeting with the Search Committee. GB was informed that recommendations from this meeting would be considered by the Board of Governors at its meeting on Monday 21 May 2018. GB left the meeting.

Members reviewed GB's application and the skills and experience he would bring to the Board as well as the discussions they had had with him. Members unanimously agreed to recommend GB's appointment as an Independent Member to the Board of Governors.

RESOLVED:

- a) **that the Search Committee recommend to the Board of Governors:**
 - i) **that applicant GB be appointed as an Independent Member on the Board of Governors for a three-year term of office commencing 22 May 2018 and ceasing on 21 May 2021.**

ii) **that GB be appointed to serve as a member of the Audit Committee on appointment.**

b) that the Chair inform GB of the above recommendations to the Board of Governors.

S18.3 **Candidate 18/4 – KS**

The candidate had been unable to attend because of work commitments. His CV was considered by the Committee and it was decided that his interview be rescheduled to Monday 21 May 2018 at 5.00pm. In the event that a quorum of the Search Committee could not be formed on that day, the Chair and Principal were authorised to conduct the interview.

RESOLVED:

a) **that an interview with KS be arranged for Monday 21 May 2018 at 5.00pm**

S18.7 Date of Next Meeting

The next meeting of the Search Committee was scheduled to take place on Monday 25 June 2018, commencing at 3.30 p.m, at Central Campus.

The meeting terminated at 10.15 a.m.