

SANDWELL COLLEGE

Minutes of a Meeting of the Learners, Quality and Curriculum Committee
held on Wednesday 4 October 2017,
in room 6F/39, at Central Campus,
commencing at 4.30 pm

Present:- Mrs T. Hurst (Independent) (Chair)
Mr. K. Ellis (Independent)
Mr. G. Pennington (Principal)

Also in Attendance:-

Mr. D. Holden Vice-Principal
Ms. A. Sheridan Assistant Principal – Curriculum and Student Studies
Ms A. Toombs Assistant Director – Creative & Service Industries, Business & It,
Sport & Travel
Ms J. Whitelock Assistant Director – Health & Social Care, Early Years, Public
Services

L17.55 Appointment of Clerk for the Meeting

The Chair asked that members appoint a Clerk for the meeting. Mrs. Hurst proposed that Mr. Ellis be appointed Clerk. This was seconded by Mr Pennington and unanimously approved.

RESOLVED: that Mr. Ellis be appointed Clerk for this meeting of the Committee.

L17.56 Welcome

The Chair welcomed all present to the meeting

L17.57 Declarations of Interest

There were no declarations of interest.

L17.58 Apologies

Apologies were received from Mrs Scotford, Clerk to the Corporation.

L17.59 Higher Education Provision/Partnership with Coventry University – presentation by Joe Whitelock and students

The Vice Principal explained that the final validation meeting with Coventry University had been held in July 2017, which had included a thorough investigation of the College's quality. All courses had been approved subject to some resources issues. It had been decided that a combined Engineering and Public Health and Community course would be run to ensure the College was meeting Quality Codes. A QAA review of HE was scheduled to take place in 2 weeks. Provider and Student submissions have been provided which were outlined in detail.

RESOLVED: that the presentation be noted.

L17.60 Minutes of the Meeting of the Learners, Quality and Curriculum Committee held on 21 June 2017

The minutes of the meeting of the Learners, Quality and Curriculum Committee held on 21 June 2017 were approved for signature by the Chair.

RESOLVED: that the minutes be approved.

L17.61 Matters Arising

There were no matters arising.

L17.62 Programme Standards Review – Art and Design

Presentation given by Angela Toombs. Key points highlighted included:

- Creative industries provide 5% of the economy
- The faculty is a popular and growing area of the College
- 12/17 students went to university to follow Arts related courses
- A L4 Diploma course is now being offered
- Media and Fashion courses are being followed
- A number of good links with community industry partners have been formed
- Excellent work experience links have been forged
- Achievements rates are healthy with L2 at 86.4% and L3 at 70%
- Film and Music Production courses have been piloted this year
- The aim is to enhance cross-curriculum links.

RESOLVED: that the presentation be noted.

L17.63 2016/17 Provisional Results, Outcomes and Actions

Paper regarding success rates provided by D Holden, Vice Principal. Key points highlighted included:

- The results had been very good in virtually all aspects
- All results were above national averages
- The large increase in student numbers was acknowledged
- Students have been entered into exams to provide them with increased opportunities.
- Discussion on value added data took place

RESOLVED: that the paper and update be received.

L17.64 Quality Improvement Plan – Impact Statement

Information/report to be provided to full Corporation meeting.

RESOLVED: that the report be deferred to the full Corporation meeting.

L17.65 Annual Reports 2016/17

i) Teaching and Learning

NFP

ii) Complaints

Governors noted that the summary included a more detailed summary as requested previously by Governors and outlined if the complaint had been resolved. Governors were satisfied with the report and recognised the impact of the increased number of students and the much higher standards.

iii) Student Disciplinary Actions

Ann Sheridan discussed and presented the report. There is a considerable number of strategies in place to support students with their behaviour and conduct.

iv) Safeguarding report – CONFIDENTIAL

NFP

RESOLVED: that the annual reports be received.

L17.66 Risk Management Report

There have been no increases in the range or number of risks as per the report.

RESOLVED: that the report be received.

L17.67 Policies

There were no policies requiring review or approval.

L.17.68 Any Other Business

i) Apprenticeship Report

The Vice Principal presented the report produced in response to a request from Governors. The report was in a more comprehensive format than previous versions and included the range of action and its impact. Data is complicated by the fact that Apprentices cross academic years. The College has restricted the Apprenticeship Unit, with a new performance management target introduced. Apprentices have been RAG rated. It was pointed out that the College's figures had been affected by its adoption of Apprentices from previously failing providers.

Governors asked for this to be a standing item on the LQCC agenda. Clerk to note.

Clerk

Governors noted that the College was above National Average regarding success rates (+5%) and time completed.

RESOLVED: that the report be received.

L17.69 Determination of Confidential Items

The Committee agreed that points 17.65 (i) Teaching & Learning, and 17.65 (iv) Safeguarding should be minuted confidentially.

RESOLVED: that points 17.65 (i) Teaching & Learning, and 17.65 (iv) Safeguarding be minuted confidentially.

L17.70 Date of Next Meeting

Wednesday 24 January 2018, 4.30pm

The meeting terminated at 6.30 p.m.