



RY had been informed of the background to the College, its developments in recent years and its strategies for moving forward. The main strands of curriculum provision had been outlined, together with the growth in learner numbers and the College's success rates.

A further discussion had then taken place regarding the development of higher education provision giving learners clear progression routes, the outcome of the Black Country Area Review and increased collaboration with other colleges, and the College's curriculum specialisms.

RY informed members of this employment history in the banking sector and with West Midlands police. RY outlined the various roles he had undertaken with the police and the links he had with communities in Sandwell and Birmingham. RY was Chair of Governors at a school, and was experienced in financial management, legislation and standards in public life. A discussion also took place regarding safeguarding and Prevent and the College's links with the police and community organisations.

Mr. Ellis joined the meeting. Discussion then continued with RY.

RY was informed of the membership of the Board and its committee structure and he confirmed that he would be willing to serve on any of the Board's committees.

In response to a query, a discussion took place regarding the development of the Board of Governors moving forward.

The Chairman thanked RY for meeting with the Search Committee. RY was informed that recommendations from this meeting would be considered by the Board of Governors at its meeting on Monday 27th February 2017. RY left the meeting.

Members discussed RY's application and the discussions they had had with him. Members unanimously agreed to recommend RY's appointment as an Independent Member to the Board of Governors.

RESOLVED:

- a) **that the Search Committee recommend to the Board of Governors:**
  - i) **that applicant 17/01 (RY) be appointed as an Independent Member on the Board of Governors for a three-year term of office commencing 1st March 2017 and ceasing on 29th February 2020.**
  - ii) **that RY be appointed to serve as a member of the Search Committee with effect from 1st August 2017.**
  - iii) **that RY be invited to attend meetings of the Search Committee prior to 1st August 2017 as an observer.**
- b) that the Corporation Secretary inform RY of the above recommendations to the Board of Governors.
- c) that the report be received.

The Vice-Principal left the meeting.

Discuss then reverted to agenda item 1.

S17.07 Board of Governors – Vacancies/Forthcoming Vacancies/Committee Vacancies

S17.07

Members considered a report detailing vacancies, forthcoming vacancies and committee vacancies.

Members were informed that Mr. Mahmood's term of office would cease on 30th April 2017. Mr. Mahmood had been a valuable member of the Audit Committee and had contributed positively and precisely to discussions at meetings of the Board.

Members unanimously agreed to recommend to the Board that Mr. Mahmood be appointed as an Independent Member on the Board of Governors for a term of office of two years commencing 1st May 2017 and ceasing on 30th April 2019. Members also agreed to recommend that Mr. Mahmood be appointed to serve as a member of the Audit Committee with effect from 1st May 2017.

Members asked the Corporation Secretary to liaise with Mr. Mahmood to ensure he was willing for the Committee's recommendations to be made to the Board of Governors.

A discussion then took place regarding the existing vacancies on the Board of Governors and the forthcoming vacancies on the Board's committees.

RESOLVED:

- a) **that the Search Committee recommend to the Board of Governors:-**
  - i) **that Mr. Tariq Mahmood be appointed as an Independent Member on the Board of Governors for a term of office of two-years commencing 1st May 2017 and ceasing on 30th April 2019.**
  - ii) **that Mr. Mahmood be appointed to serve as a member of the Audit Committee with effect from 1st May 2017.**
- b) that the Corporation Secretary contact Mr. Mahmood to ensure he was willing for the above recommendations to be made to the Board of Governors.
- c) that the report be received.

S17.08 Board of Governors - Half-Yearly Training Report 2016/17

S17.08

The Corporation Secretary presented the Half-Yearly Training Report 2016/17.

The Committee was pleased to note that a number of members had undertaken refresher training on Safeguarding and Prevent. It was agreed that members should be reminded of the Education and Training Foundation's on-line Prevent training package.

Members acknowledged the time constraints on members attending in-house training events and it was suggested that training sessions could be organised prior to meetings of the Board of Governors or as part of the Strategy Day.

The Chairman of the Board of Governors emphasised the continuous professional development that was undertaken through consideration of briefings and newsletters.

RESOLVED:

- a) that members of the Board of Governors be reminded of the Education and Training Foundation's on-line Prevent training package.
- b) that consideration be given to organising training events prior to meetings of the Board of Governors or as part of the Strategy Day.
- c) that the report be received.

S17.09 Code of Good Governance for English Colleges – Compliance Analysis

S17.09

The Chairman of the Board reminded members of the background to the Compliance Analysis that had been prepared in relation to Code of Good Governance for English Colleges. The Chairman had had discussions with the Principal to clarify a small number of matters; these discussions were on-going. Once the Compliance Analysis was complete it would be submitted to the Board of Governors.

Members stressed the importance of ensuring that there was an effective evidence base to support compliance with the Code.

A discussion took place regarding the re-introduction of members' links to curriculum areas and visits to those areas of provision. It was suggested that discussions regarding this could take place at the Strategy Day.

A member asked that a calendar of student related events be made available to members of the Board to give them sufficient notice of the opportunity to attend.

RESOLVED:

- a) that progress in completing the Compliance Analysis in relation to the Code of Good Governance for English Colleges be noted.
- b) that a calendar of student related events be made available to members of the Board of Governors.
- c) that the report be received.

S17.10 Any Other Business

S17.10

1. Audit Committee – Chairmanship

The Chairman of the Board reminded members that the Chairman of the Audit Committee had said that he would not seek re-appointment when his term of office ceased on 31st December 2017. The Audit Committee Chairman had stressed the importance of appointing a new member to serve on the Committee with financial/accountancy experience. It was understood that the Principal was progressing his matter. The Chairman agreed to liaise with the Principal regarding this matter.

The Corporation Secretary reminded members that the Search Committee would need to consider the impact of the change in Chairmanship of the Board of Governors on the membership of its committees.

A member commented on the need to ensure a balanced membership in terms of gender and ethnicity as well as skills and experience when appointing new Independent members.

RESOLVED:

- a) that the Chairman of the Search Committee liaise with the Principal regarding the appointment of a member with financial/accountancy experience to the Board and the Audit Committee.
- b) that the verbal report be received.

S17.11 Determination of Confidential Items

S17.11

The Search Committee agreed that none of its discussions should be minuted confidentially.

RESOLVED: that none of the Committee's discussions be minuted confidentially.

S17.12 Date of Next Meeting

S17.12

The next meeting of the Search Committee was scheduled to take place on Monday 26th June 2017, commencing at 3.30 p.m, at Central Campus.

Members acknowledged that it might be necessary to convene a Special Meeting of the Committee to consider applications for membership.

The meeting terminated at 4.24 p.m.