

SANDWELL COLLEGE

Minutes of a Special Meeting of the Search Committee
held on Monday 7th September 2015,
in room 6F/39 at the Central Campus,
commencing at 4.30 p.m.

Present:- Mr. J. Britton (Independent) (in the Chair)
Mr. J. Tew (Independent)
Mrs. C. Parker (Independent)
Mr. G. Pennington (Principal) (part of meeting)

Also in Attendance:-

Miss J. Berry Corporation Secretary

S15.42 Declarations of Interest S15.42

There were no declarations of interest.

S15.43 Apologies S15.43

Apologies were received from Mr. Pennington for late arrival.

S15.44 Application for Membership of the Board of Governors Meeting with Applicant 15/06 S15.44

The meeting had been convened in order for the Committee to meet with applicant 15/06 (TM). The Chairman outlined discussions he had had with the Chairman of the Board of Governors following his appointment as Chairman of the Search Committee and members were reminded of the need to ensure an effective balance of skills on the Board of Governors.

A discussion took place regarding TM's application for membership and the meeting the Committee would have with him and the questions they would ask.

The Principal joined the meeting.

TM joined the meeting and was introduced to members.

The Chairman of the Board of Governors informed TM that the College was an independent further education corporation funded primarily by the Skills Funding Agency and the Education Funding Agency. The range of students and the curriculum provision offered by the College were outlined. TM was informed of the composition of the Board of Governors, its responsibilities, committee structure and the number of meetings planned each year. The requirement for new members to undertake induction and training was highlighted. TM was informed of the College's financial position and the outcome of the College's May 2014 OfSTED Inspection.

TM informed members of this background and his connections with West Bromwich and Sandwell through his work as a dental surgeon. TM explained his involvement in education and his work with apprenticeships, trainees and graduates. TM also outlined work he had undertaken with the College.

TM explained the skills he could contribute to the Board of Governors and his reasons for applying to become a member. The Chairman commented that the Board was seeking to increase representation from the local community and employers.

In response to a query, TM outlined the organisations with which he had developed contacts and networking opportunities.

A discussion took place regarding the Board of Governors committees and TM expressed an interest in joining the Audit Committee.

The Principal explained the curriculum visits that had been arranged to allow members of the Board of Governors to meet with students. TM explained his role in supporting dentists as a mentor and coach.

The Chairman thanked TM for attending the meeting and explained that the Committee's recommendations would be considered by the Board of Governors at its meeting on Monday 19th October 2015. TM left the meeting.

Members discussed TM's application and the discussions they had had with him. Members agreed that they would finalise their recommendations to the Board of Governors following discussion of agenda item 4.

S15.45 Board of Governors – Vacancies/Forthcoming Vacancies/Committee Vacancies S15.45

The Chairman presented a report detailing vacancies, forthcoming vacancies and committee vacancies.

Members agreed that they would consider the three Independent Member vacancies that would arise with effect from 1st January 2016 at the Committee's next meeting.

A discussion took place regarding the Independent Member vacancy that would arise on the Board of Governors with effect from 16th October 2015. It was agreed that the Chairman of the Board of Governors should discuss with Mr. Elsmore his membership of the Board.

A further discussion took place regarding TM and the Committee agreed to recommend to the Board of Governors that TM should be appointed to serve as an Independent Member for a term of office of 18 months commencing 1st November 2015 and ceasing on 30th April 2017.

RESOLVED:

- a) that the Chairman of the Board of Governors discuss with Mr. Elsmore his membership of the Board.
- b) **that the Search Committee recommend to the Board of Governors that applicant 15/06 (TM) be appointed to serve as an Independent Member, for a term of office of 18 months, commencing 1st November 2015 and ceasing on 30th April 2017.**
- c) that the report be received.

S15.46 Determination of Confidential Items S15.46

The Search Committee agreed that none of its discussions should be minuted confidentially.

RESOLVED: that none of the Committee's discussions be minuted confidentially.

S15.47 Date of Next Meeting

S15.47

The next meeting of the Search Committee was scheduled to take place on Monday 12th October 2015, commencing at 3.30 p.m., at Central Campus.

The meeting terminated at 5.50 p.m.