

SANDWELL COLLEGE

Minutes of a Special Meeting of the Search Committee
held on Tuesday 24th March 2015,
in room 6F/39 at the Central Campus,
commencing at 3.45 p.m.

Present:- Mr. J. Tew (Independent) (in the Chair)
Mr. J. Britton (Independent)
Mr. G. Pennington (Principal)
Mr. R. Nugent (Independent)

Also in Attendance:-

Miss J. Berry Corporation Secretary

S15.12 Declarations of Interest S15.12

There were no declarations of interest.

S15.13 Apologies S15.13

No apologies were received.

S15.14 Applications for Membership of the Board of Governors S15.14

The Chairman reminded members of the discussions that had taken place at the previous meeting of the Committee and the skills gaps that had been identified in relation to the Board of Governors.

The Chairman informed members of discussions he had had with the Chamber of Commerce regarding the Board of Governors. In addition, the Chairman had attended a meeting of the Chamber's Consultative Forum, which might have potential in attracting new members.

Discussions then took place regarding five applications for membership of the Board of Governors. Applicant 15/01 had approached the College direct; the remaining four applications had been submitted by the School Governor One Stop Shop (SGOSS).

NOT FOR PUBLICATION

S15.15 Board of Governors – Vacancies/Forthcoming Vacancies/Committee Vacancies S15.15

The Chairman presented a report detailing vacancies and forthcoming vacancies on the Board of Governors and its committees.

Members were reminded that Mr. Britton had agreed to be appointed to the Audit Committee on a short term basis until 31st July 2015. Mr. Britton informed members that he had attended a meeting of the Committee earlier in the day and would be willing to accept a longer term of office, if the Search Committee so wished.

The Chairman informed members that the Learners, Quality and Curriculum Committee had made a recommendation to the Board of Governors that the Principal be appointed to serve as a member of that Committee ex-officio.

A discussion took place regarding the vacancy on the Search Committee and the forthcoming vacancy on the Remuneration Committee. Members also discussed the composition of the Audit Committee and the Learners, Quality and Curriculum Committee, and the frequency of meetings of the Remuneration Committee.

Consideration was given to reducing the membership of the Audit Committee to four members, however, it was agreed that, at the present time, this should remain unchanged

RESOLVED:

- a) **that the Search Committee recommend to the Board of Governors that Mr. Britton be appointed to serve as a member of the Audit Committee with effect from 1st August 2015 until 31st October 2016.**
- b) that the Chairman contact Mr. Johal to ascertain whether he was willing to be appointed to serve as a member of the Remuneration Committee.
- c) that the Chairman contact Mrs. Parker to discuss her preference in terms of committee membership.
- d) that the report be received.

S15.16 Any Other Business S15.16

There was no other business.

S15.17 Determination of Confidential Items S15.17

The Search Committee agreed that none of its discussions should be minuted confidentially.

RESOLVED: that none of the Committee's discussions be minuted confidentially.

S15.18 Date of Next Meeting S15.18

The next meeting of the Search Committee was scheduled to take place on Monday 29th June 2015, commencing at 3.30 p.m., at Central Campus.

Members were reminded that a provisional meeting of the Search Committee had been planned to take place at 9.30 a.m. on Monday 13th April 2015 in order to interview applicants for membership of the Board of Governors. The Chairman asked that this meeting be held in abeyance.

The meeting terminated at 4.44 p.m.